Business Chaplains of Texas

Ministry Activity Form

CHAPLAIN NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_

CLIENT/COMPANY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LOCATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mileage (if applicable): \_\_\_\_\_\_\_\_\_\_\_ Duration: \_\_\_\_\_\_\_\_\_\_\_\_\_ Hours: \_\_\_\_\_ Minutes: \_\_\_\_

Ministry Setting:

 Work Site Home/Office Funeral Home

 Hospital Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **CRISIS EVENT**

 Accident Death/Injury Family/Personal Emergency Intervention

 Medical Emergency Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DETAILS:

* **CONFIDENTIAL PASTORAL DISCUSSIONS** (FORMAL and/or INFORMAL DISCUSSIONS)

ADD – Addiction DEP – Depression FAM – Family PAR – Parents

ABS – Abuse DIS – Discouraged FIN - Finances PER –Personal

AGR – Anger DIV – Divorce GRF – Grief PRA – Praise

ANX – Anxiety EDU - Education HEA – Health PRE – Pre-Marital

CHD – Children ETH – Ethics IMM – Immigration REL – Relationships

DEA – Death FAI – Faith MAR – Marital STR – Stress

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| **CPD TOPIC** | **# FORMAL** | **# INFORMAL** | **NOTES** |
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* **CLIENT EVANGELISM NOTES** **# VISITS NAMES / DETAILS**

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| --- | --- | --- |
| GOSPEL PRESENTATION |  |  |
| PROFESSION OF FAITH |  |  |
| (RE)CONNECT TO CHURCH |  |  |

Business Chaplains of Texas

Employer Weekly/Monthly Summary

CHAPLAINS NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATES OF SERVICE: \_\_\_\_\_\_\_\_\_\_\_

* **JOB RELATED DISCUSSIONS** (FORMAL and/or INFORMAL DISCUSSIONS)

**TOPICS:**

BEN – Benefits PRA - Praise

CAR – Career REC - Recognition

COM – Compensation SER - Service

CON/C – Conflict with co-Worker SLO – Slow Business

CON/S – Conflict with Supervisor TRA - Training

CON/M - Conflict with Management WK/C – Work Conditions

DISF – Dissatisfaction WK/S – Work Schedule

FEAR – Fear of Job Loss OTH – Other

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| **TOPIC** | **# FORMAL** | **# INFORMAL** | **NOTES** |
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* **SPECIAL REQUESTS**

**NOTES:**

* **NEXT SCHEDULED VISIT**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_